

**DISTRICT LEGAL SERVICES AUTHORITY,
NORTH GARO HILLS DISTRICT, MENDIPATHAR**

No.DLSA/NGH/28/LADCS/2023/

Dated Mendipathar the 7th August, 2024

ADVERTISEMENT

Applications are invited in standard form from bonafide citizens of India for a “**WALK-IN-INTERVIEW**” for the following posts in the District Legal Services Authority, Mendipathar under the Legal Aid Defense Counsel System. The post is purely contractual for a period of 1 (one) year initially and likely to be extended based on satisfactory performance:

Sl. No.	Name of Post	No. of Post	Qualification	Fixed Remuneration
1	Chief Legal Aid Defense Counsel	1(one)	<ul style="list-style-type: none"> i. Practice in Criminal law for at least 10 years. ii. Excellent oral and written communication skills iii. Excellent understanding of criminal law. iv. Thorough understanding of ethical duties of a defense counsel. v. Ability to work effectively with others and capability to lead vi. Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling 30 criminal cases can be relaxed in appropriate circumstances. vii. Knowledge of computer system is preferable. viii. Quality to lead the team with capacity to manage the office. 	Rs 60,000/- pm
2.	Deputy Chief Legal Aid Defense Counsel	3(three)	<ul style="list-style-type: none"> i. Practice in Criminal law for at least 7 years ii. Excellent understanding of criminal law iii. Excellent oral and written communication skills iv. Skill in legal research v. Thorough understanding of ethical duties of defense counsel vi. Ability to work effectively and efficiently with others vii. Must have handled at least 20 criminal trials in Sessions Courts, maybe relaxed in exceptional circumstances, by Hon'ble Executive Chairman, SLSA viii. IT Knowledge with proficiency in work. 	Rs 35,000/-

3.	Assistant Legal Aid Defense Counsel	6 (six)	<ul style="list-style-type: none"> i. Practice of criminal law from 0-3 years ii. Good oral and written communication iii. Thorough understanding of ethical duties of defense counsel iv. Ability to work effectively and efficiently with others v. Excellent writing and research skills vi. IT Knowledge with high proficiency in work vii. Must be a citizen of India 	Rs 20,000/-
4.	Office Assistants	2 (two)	<ul style="list-style-type: none"> i. Educational Qualification: Graduation ii. Basic word processing skills and the ability to operate computer and skill to feed Data iii. Good typing speed with proper setting of petition iv. Ability to take dictation and prepare files for presentation in the courts v. File maintenance and processing Knowledge 	Rs 12,500/-
5.	Receptionist-cum-Data Entry Operator	1 (one)	<ul style="list-style-type: none"> i. Educational Qualification: Graduation ii. Excellent verbal and written communication skills iii. Work and data processing abilities iv. The ability to work telecommunication systems (telephones, Fax machines, switchboards etc) v. Proficiency with good typing speed 	Rs 12,000/-
6.	Office Peon	3 (three)	Matriculate passed or equivalent from any recognized institution	Rs 10,000/-

INSTRUCTIONS

Candidates are required to submit their application in the prescribed Form/Standard Form available in the **Front Office of District Legal Services Authority** along with the following documents on the date of interview.

- a. Self attested copies of all certificates/ marksheets and all other supporting documents in support of age, educational and other qualification, etc
- b. Two self attested passport size photograph
- c. All Advocates appearing for the interview should bring their Certificates of Enrolment issued by the Bar Council under the Advocates Act, 1961, Certificate of Practice etc. for verification during the time of interview

- d. Candidates must mention their phone no and email id in the application form
e. Website <https://resubelpara.dcourts.gov.in/notice-category/recruitments/> to check the full details of the requisition .

- Demand draft of Rs 250/- (Rupees two hundred and fifty) only drawn in favour of District Legal Services Authority, being the application fees for the Chief Legal Aid Defense Counsel, Deputy Chief Aid Defense Counsel and Assistant Legal Aid Defense Council
- Demand Draft of Rs 150/- (Rupees one hundred and fifty) only drawn in favour of District Legal Services Authority, being the application fees for Office Assistant, Receptionist cum Data Entry Operator and Office Peon.
- Date of interview shall be on **21st & 22nd August 2024** w.e.f 11:00 A.M.
- Registration will start from 9:30 A.M on the date of interview.
- The selection shall be on merit basis.
- No. TA/DA shall be paid to the candidate or the successful candidates for their journey in connection with their examination as the case may be.
- On appointment to the post, an agreement or contract to be signed between the District Legal Services Authority and the person so appointed.
- The person so appointed shall no more engage himself/herself in any manner in any proceedings of the case except legal aid cases assigned to him/her by the District Legal Services Authority and the same will be clearly indicated in the contract.
- The Termination of services, Code of Ethics and Entitlement to Leave as contained in the Modified Scheme Legal Aid Defense Counsel System, 2022 shall strictly be followed.

Address:

District Legal Services Authority,
O/o District & Sessions Court,
North Garo Hills District, Mendipathar



District & Sessions Judge-cum-Chairman,
District Legal Services Authority,
North Garo Hills District,
Mendipathar

Memo No.DLSA/NGH/28/LADCS/2023/ 328
Copy to:

Dated Mendipathar the 7th August, 2024

1. The Member Secretary, Meghalaya State Legal Services Authority, Shillong for information.
2. The President/Secretary, Resubelpara Bar Association, North Garo Hills for information.
3. System Assistant, District Court Mendipathar with a request to upload this advertisement in the official website.
4. Notice Board.
5. Office file



District & Sessions Judge-cum-Chairman,
District Legal Services Authority,
North Garo Hills District,
Mendipathar