

WE ARE HIRING!



**Roles in
Community Libraries & HR**



10th Sept 2026



Shillong, Meghalaya

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LEAD/MANAGER COMMUNITY LIBRARIES

EXPECTED AREA OF EXPERTISE:

- Minimum qualification: Degree in Education/Library & Information Science or related field (preferred, not mandatory)
- 5–9 years of experience in setting up community libraries, training librarians and educators to build a culture of reading
- Any certifications in library science or engagements with organisations working in the field are preferred
- Strong knowledge of curation for different age groups from children to young adults and youth
- Ability to design and facilitate training workshops for first-time librarians.
- Adaptability to an agile, cross-functional, collaborative working environment

HOW TO APPLY

Send your resume and portfolio to the link in the bio under “SMF Application Form ‘Role in – Community Libraries’ by

10th Sept 2026 EOD



ROLE :

RECRUITMENT ASSOCIATE (GARO HILLS)

EXPECTED AREA OF EXPERTISE:

- Minimum qualification : Bachelor's degree in Human Resources, Business Administration, or related fields (preferred, not mandatory)
- 2-3 years of experience in recruitment or HR support roles.
- Strong organizational, communication, and administrative skills.
- Experience in recruitment processes, interview scheduling, and candidate coordination.

HOW TO APPLY

Send your resume and portfolio to the link in the bio under **"SMF Application Form 'Recruitment Associate (Garo Hills)'** by **10th Sept 2026 EOD**

